

PERMISSION TO TRAVEL (LOCAL/OVERSEAS) FORM

To be completed by the UM Student. Form must be typed and to be submitted to the Office of the Deputy Vice-Chancellor (Academic & International) not less than 21 days before the travel date.

To:
Deputy Vice-Chancellor (Academic & International)
Level 9, Chancellery
University of Malaya 50603 Kuala Lumpur MALAYSIA
Tel: 03-79673203, Fax: 03-79572314
Emel: tnc_aka@um.edu.my



Name of Applicant Dr/ Mr/ Mrs/ Ms _____

Matric No.	<input type="checkbox"/>	Undergraduate	<input type="checkbox"/>	Master	<input type="checkbox"/>	PhD
Department	PTj					
Contact Details	Office	HP		Email		

*Title of Activity/ Event _____

*Venue: _____ Country: _____

*Justification for attending the visit _____

*Please attach supporting document (Letter of invitation, etc)

Travelling Period Start Date End Date

Source of financial assistance for the visit University Faculty Research Grant Sponsorship Others

Please specify: _____

Comment by Student's Supervisor:

Comment by Deputy Dean (UG/PG):

Name:

Name:

Official Stamp:

Official Stamp:

Date:

Date:

RECOMMENDATION BY HEAD OF PTj (FACULTY/ACADEMY/CENTRE)

Name :

Official Stamp :

Date:

FOR OFFICE OF THE DEPUTY VICE-CHANCELLOR (ACADEMIC & INTERNATIONAL)'S USE

Approval by:

Approved

Not approved

Reason:

Deputy Vice-Chancellor (Academic & International)

**Official
Stamp :**

Date :