

**STUDENT WELFARE AID SCHEME
STUDENT AFFAIRS DEPARTMENT
UNIVERSITI MALAYA**

All active Universiti Malaya Students are eligible to apply for the Student Welfare Aid as follows:

Criteria:

- | | |
|---------------------|---|
| 1. Academic Status | : Active |
| 2. Contribution | : Every academic session |
| 3. Level of program | : Foundation/Undergraduate/Postgraduate |
| 4. Nationality | : Local and International |

The Student Welfare Aid Scheme can be applied for the following purposes:

NO	PURPOSE	REQUIRED DOCUMENT (Certified true copy)
1	Student death (Normal/illness)	- Death certificate - Bank account (next of kin)
2	Student death (Accident)	- Death certificate - Police Report - Bank account (next of kin)
3	Death of parents/family members (spouse and children)	- Death certificate - Relevant certificate (marriage/birth certificate)
4	Cost of sending the deceased body to Sabah/Sarawak	Death certificate
5	Total permanent disability (Accident)	- Police Report/UM Security Office - Medical Report
6	Partial permanent disability (Accident)	- Police Report/UM Security Office - Medical Report
7	Snatch theft (Loss of belongings)	- Police Report/UM Security Office - Complaint letter from applicant
8	Burglary (Loss of belongings)	- Police Report/UM Security Office - Complaint letter from applicant
9	Natural disaster and fire (Occurred at permanent/current address/Residential College and loss of belonging)	- Report by the authorities (police/fire-station/etc.) - Other documented evidence (pictures/newspaper clipping/ etc.)
10	Special cases: <u>Procedure/medical equipment (only subject to treatment received in government/ universities hospital only)</u> (International students are only eligible after insurance coverage is fully utilized) a) Medical costs for existing illness that require periodic treatment. b) Medicine/operation/procedure/implant cost which is not covered by Students	- Medical Report - Quotation from suppliers (if applicable)

Attachment A

	Guarantee Letter (local student) or insurance (international student).	
11	Special equipment for Disability students	• Validation notes/letters from Division of Counselling and Disability Empowerment (CDE) UM • Quotation from suppliers (if applicable)

Note:

** Application form can be obtained from the Student Welfare Section, Student Affairs Department, Block E, Level 2, Kompleks Perdanasiswa, Universiti Malaya.*

** Please attach a copy of your matric card and passport (certified true copy).*

*For further inquiries, please contact Ms. Jasnita Ismail/ Ms. Julianna Ariff at 03-79677750 or via email address: **srw_hep@um.edu.my***

**SKIM BANTUAN KEBAJIKAN PELAJAR
JABATAN HAL EHWAL PELAJAR (JHEP)
UNIVERSITI MALAYA**

Pelajar Universiti Malaya yang berstatus aktif layak memohon Skim Bantuan Kebajikan Pelajar seperti berikut:

Kriteria:

1. Status Akademik : Aktif
2. Sumbangan : Mencarum pada setiap sesi akademik
3. Program : Asasi/Sarjana Muda/Sarjana/Phd
4. Kewarganegaraan : Tempatan and Antarabangsa

BIL	PERKARA	DOKUMEN YANG DIPERLUKAN (Salinan dengan Pengesahan)
1	Kematian Pelajar (Biasa/Sakit)	- Sijil Kematian - Akaun Bank (Waris)
2	Kematian Pelajar (Kemalangan)	- Sijil Kematian - Laporan Polis - Akaun Bank (Waris)
3	Kematian ibu bapa atau penjaga dan ahli keluarga (suami, isteri, dan anak)	- Sijil Kematian - Sijil pengesahan hubungan (perkahwinan/kelahiran)
4	Kos Penghantaran jenazah ke Sabah/Sarawak	Salinan Sijil Kematian
5	Keilatan kekal menyeluruh (kemalangan)	- Laporan polis/laporan pihak keselamatan UM - Laporan perubatan
6	Keilatan separa kekal (kemalangan)	- Laporan polis/laporan pihak keselamatan UM - Laporan perubatan
7	Kes Ragut (Yang melibatkan kehilangan harta benda)	- Laporan polis/laporan pihak keselamatan UM - Surat aduan pelajar
8	Kes kecurian Pecah Rumah (Yang melibatkan kehilangan harta benda)	- Laporan polis/laporan pihak keselamatan UM - Surat aduan pelajar
9	Bencana Alam dan Kebakaran (Yang berlaku di alamat tetap/semasa / kolej kediaman dan melibatkan kehilangan harta benda)	- Laporan pihak berkuasa (polis/bomba/ lain-lain) - Bukti-bukti lain (gambar/keratan akhbar/ lain-lain)
10	Kes-kes khas: <u>Prosedur/Peralatan perubatan (hanya tertakluk kepada rawatan di hospital kerajaan/universiti sahaja)</u>	- Laporan perubatan - Sebut harga pembekal (jika berkaitan)

LAMPIRAN A

	(Bagi pelajar antarabangsa, kos ditanggung setelah perlindungan insurans telah digunakan sepenuhnya) a) Kos rawatan bagi penyakit sedia ada yang memerlukan rawatan berkala. b) Kos Ubat-ubatan/pembedahan/prosedur/implant yang tidak ditanggung oleh Guarantee Letter pelajar atau insurans.	
11	Peralatan khas pelajar OKU	• Nota/surat pengesahan dari Bahagian Kaunseling dan Pemerkasaan OKU (CDE) • Sebut harga pembekal (jika berkaitan)

Nota:

** Borang permohonan boleh didapati di Seksyen Kebajikan Pelajar, Jabatan Hal Ehwal Pelajar, Blok E, Aras 2, Kompleks Perdanasiswa, Universiti Malaya.*

** Setiap permohonan perlu disertakan dokumen wajib iaitu salinan kad matrik pelajar dan kad pengenalan (disahkan benar).*

Sekiranya ada pertanyaan, sila hubungi Puan Jasnita Ismail / Puan Julianna Ariff di talian 03-79677750 atau melalui emel: srw_hep@um.edu.my