**BORANG RAYUAN UNTUK PELANJUTAN TEMPOH MAKSIMUM PENCALONAN**

(Sila rujuk Garispanduan Rayuan pada muka sebelah)

***APPEAL TO EXTEND MAXIMUM PERIOD OF CANDIDATURE***

*(Please refer to the guidelines overleaf)*

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| **BAHAGIAN A - Diisi oleh Calon** |
| ***PART A - To be completed by the Candidate*** |

**No. Matrik :**

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| **Nama Calon :*****Name :*** |
| **Program :** Doktor Falsafah(Sila tanda) *PhD****Programme :* Nama Program :***(Please tick)* Ijazah Sarjana ***Name of*** |

***Matric No. :***

*Master's Degree* ***Programme :***

Semester :

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| Untuk kegunaan pejabat:*For office use:* |
|  | (Semak /*Checked* ) |
| (Semak /*Checked* ) |

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| Permulaan |
| Pencalonan: |
| *Commencement* |
| *of Candidature:* |
| Tamat Pencalonan |
| Maksimum: |
| *End of Candidature :* |

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| Sesi : |  |
| *Session :* |  |

*Semester :*

Semester :

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| Sesi : |  |
| *Session :* |  |

*Semester :*

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| Tarikh Kelulusan Tajuk*Date of Title Approval* |  |
| Tarikh Penyerahan Awal*Date of First Submission* |  |
| Syarat Penerbitan**(bilangan penerbitan yang diiperlukan mengikut program: sila nyatakan % kemajuan calon bagi setiap perkara yang dinyatakan atau N/A sekiranya tidak berkaitan)***Publication Terms****(number of publications required by programme: please state the candidate's % progress for each item stated or N/A if not relevant)*** | **Bil. Penerbitan*****No. of Publication*** | **Penerbitan 1*****Pub. 1*** | **Penerbitan 2*****Pub. 2*** |
| *Writing/draft* |  |  |
| *Submission/Review/Rev.* |  |  |
| *Accepted* |  |  |
| *Published* |  |  |
| Tidak Berkaitan*Not Applicable* |  |  |

Justifikasi Permohonan: (Sila kemukakan bukti seperti sijil perubatan dsb.)

*Justification (Please enclose a copy of related documents as proof e.g. Medical Certificates etc.)*

Tandatangan Calon : *Signature :*

Tarikh:

*Date :*

**BAHAGIAN B - Diisi oleh : Penyelia (bagi calon secara Penyelidikan) atau**

**Timbalan Dekan (Ijazah Tinggi) (bagi calon secara Kursus)**

***PART B - To be completed by: Supervisor (for candidates by Research) or***

***Deputy Dean (Higher Degree) (for candidates by Coursework)***

Tamat Pencalonan

Maksimum: Semester : Sesi :

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| *End of Candidature: Semester : Session :***PERAKUAN** : **Disokong / Tidak Disokong\*** untuk aktifkan pencalonan. |
| ***RECOMMENDATION*** *: I* ***support / do not support\**** *the candidature be reactivated.* |

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| Ulasan untuk menyokong/tidak menyokong rayuan calon : |
| *Comments to support/did not support the candidate's appeal :**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* |

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|  | Tarikh: |  |
|  | *Date :* |  |

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| Tandatangan : |
| *Signature :* |

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| Nama & Cop Rasmi : |
| *Name & Official Stamp :* |

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| **BAHAGIAN C - Diisi oleh Dekan** |
| ***PART C - To be completed by the Dean*** |

Saya **MEMPERAKUKAN/ TIDAK MEMPERAKUKAN**\* supaya calon diaktifkan pencalonan.

*I hereby* ***RECOMMEND/ DO NOT RECOMMEND*** *\* the candidature be reactivated.*

Ulasan Lain (jika ada) :

*Other Comments (if any)*

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| Tandatangan : |
| *Signature :* |

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|  | Tarikh: |  |
|  | *Date :* |  |

Nama & Cop Rasmi :

*Name & Official Stamp :*

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| **BAHAGIAN D - Untuk Kegunaan Pejabat** |
| ***PART D - For Office Use*** |

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| **Sila tandakan (√) pada ruang berkenaan** |
| ***Please tick (√) to related box*** |

Diluluskan Pelanjutan Pertama Diluluskan Pelanjutan Kedua Diluluskan Pelanjutan Terakhir

 Tidak diluluskan

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| Diterima oleh: |  |
| *Received by:* |  |

**GARIS PANDUAN RAYUAN UNTUK PELANJUTAN TEMPOH MAKSIMUM PENCALONAN**

***GUIDELINES TO EXTEND MAXIMUM PERIOD OF CANDIDATURE***

1. Rayuan untuk pelanjutan tempoh maksimum pencalonan perlu dibuat pada maksimum pencalonan semester terakhir sebelum tamat tempoh pencalonan maksimum.

*Appeal to extend the maximum period of candidature need to be submitted the final semester before the end of the candidature period.*

1. Rayuan perlu dibuat dengan menggunakan Borang Rayuan Untuk Pelanjutan Tempoh Maksimum Pencalonan yang boleh diperolehi dari Fakulti.

*Appeals need to be made on the Appeal Form to Extend the Maximum Period of Candidature obtainable from the Faculty.*

1. Calon perlu mengemukakan permohonan lengkap melalui Penyelia (bagi calon secara penyelidikan) atau Timbalan Dekan (bagi calon secara kursus) untuk kelulusan Dekan Fakulti.

*The candidate is required to submit the complete application through the Supervisor (for those following research programmes) or the support of the Deputy Dean (for those following coursework programmes) for Dean’s approval.*

1. Kelulusan pelanjutan diberikan adalah satu (1) semester sahaja dan calon dibenarkan memohon pelanjutan sebanyak tiga (3) semester sahaja.

*Approval for extension of one (1) semester can be given to the candidate not more than three (3) times.*

1. Sebarang rayuan untuk melanjutkan tempoh selepas pelanjutan tiga (3) semester diberi, tidak akan dipertimbangkan.

*Any further appeal after an extension of three (3) semesters has been given, will not be considered.*

1. Calon yang rayuannya diluluskan perlu menguruskan pendaftaran dalam tempoh sebulan dari tarikh surat kelulusan.

*Candidates whose appeal is approved are required to re-register within one (1) month from the approval date.*